

Boone County Board of Commissioners Minutes
July 2, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate, Jeff Wolfe and Donnie Lawson

Commissioners Absent: None

Staff Attending: Bob Clutter (County Attorney) and Kaylee Mullen (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:03 am.

Approval of Minutes for June 18, 2018 (Regular Meeting):

Commissioner Donnie Lawson made a motion to approve the minutes for June 18, 2018 meeting. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Acceptance of a Maintenance Bond for Anson Senior Living
 - Erosion Control & Storm Drains in the amount of \$6,625.00

Commissioner Jeff Wolfe made a motion to accept the Maintenance Bond. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Release of Maintenance Bonds for Walker Farms Sec 17 Storm Drains
 - Storm Drains in the amount of \$42,970.00
 - Erosion Control in the amount of \$7,208.00

Commissioner Jeff Wolfe made a motion to release the Maintenance Bonds. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. In the Matter of Bid Opening for Microsurfacing in Various Townships:

*****Bid Opening began at 9:05 am.*****

1. Pavement Solutions Inc. total base bid plus 6 alternates in the amount of \$210,400.10.

Commissioner Donnie Lawson made a motion to take bid under advisement. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Bid Opening for Bridge 32 Emergency Bridge Repair Plans:

*****Bid Opening began at 9:06 am.*****

1. Duncan Robertson Inc. in the amount of \$358,360.00
2. Dalton Luebbert Group Inc. in the amount of \$174,680.00
3. John T. Camden Construction Co. in the amount of \$165,260.00
4. Wrought Iron Bride Works in the amount of \$187,000.00

Commissioner Donnie Lawson made a motion to take bid under advisement. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Engagement Agreement Letter for Lowe's Appeal:

Attorney Bob Clutter presented an Engagement Agreement Letter for attorney Brett Nelson with Plews Shadley Racher & Braun to represent the County on the Lowe's property tax appeal. Lowe's has filed a property tax appeal currently pending before the Indiana Board of Tax Review, like the Meijer Appeal that Brett Nelson has been representing the County on.

Commissioner Jeff Wolfe made a motion to approve the Engagement Agreement Letter for Lowe's Appeal. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Request for Proposal for Electronic Bill Payment & Presentment Services:

Attorney Bob Clutter presented the Request for Proposal ("RFP") for Electronic Bill Payment & Presentment Services. The County currently utilizes three different vendors for electronic bill payment but would like to unify that. GUTS have prepared a Request for Proposal for the County and requesting approval to release it to the public. Proposals will be due Friday, August 17, 2018, for review. Commissioners Administrative Assistant, Kaylee Mullen will be releasing the RFP after today's meeting to vendors and it will also be available on the Boone County website.

GUTS had requested for the Commissioners and Council members to appoint members to a Review Board Committee for this Request for Proposal.

Commissioner Jeff Wolfe made a motion to approve the Request for Proposal. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Commissioner Donnie Lawson made a motion to create a Review Board Committee for the Request for Proposal and appoint Jeff Wolfe to represent the Board of Commissioners. Commissioner Marc Applegate seconded the motion. Motion carried 3-0.

In the Matter of Boone EDC Service Contract – Molly Whitehead:

Item was tabled.

In the Matter of Letter of Support for INDOT's Added Travel Lanes Project on I-65 from SR 52 to SR 47:

Craig Parks, County Engineer and Director of Highway Department, presented a letter of support for INDOT's added travel lanes project on I-65 between SR 52 to SR 47 for approval.

Commissioner Jeff Wolfe made a motion to approve the letter of support. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Other Elected Officials:

There was none at this time.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy
- e. Highway Department – Craig Parks

Sean Horan, IT Support:

Informed the Commissioners of a Comcast outage that took down a large segment of the internet this past Friday. There was a fiber cut in New York and North Carolina, back to back. Due to the county having two internet services, the County Offices did not lose any connection.

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right of Way Permit (#201810020) with Frontier Communications for review and approval. This is for one tap pit and bore on at County Road 675 W for service to 3203 N 675 W. A bond in the amount of \$5,000 has already been submitted. BCHD recommends approval.
Commissioner Donnie Lawson made a motion to approve of Construction in Right of Way Permit (#201810020) with Frontier Communications. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.
2. Construction in Right of Way Permit (#201810021) with Boone REMC for review and approval. This is for 18,230 linear feet of new overhead lines being installed at various locations in the northeast portion of the county. A \$50,000 annual blanket bond is on file. BCHD recommends approval.
Commissioner Donnie Lawson made a motion to approve of Construction in Right of Way Permit (#201810020) with Boone REMC. Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.
3. Bids for Bridge 72 were opened on June 18, 2018, during the Commissioners meeting for a construction contract. Boone County Highway Department and DLZ have reviewed all bids that were submitted. Boone County Highway Department would recommend approval of a construction contract with Conexco, Inc. for reconstruction of bridge #72 in the amount of \$664,761.31.
Commissioner Jeff Wolfe made a motion to approve the Conexco, Inc contract.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.
4. Wanted to announce and thank The James and Marilyn Irby Trust has for submitting a Quitclaim Deed donating land to the county for the reconstruction of bridge 72.
5. INDOT Property Release for the Indianapolis Avenue project that was reconstructed a few years ago in front of the Highway Department and Jail. By signing, we are stating that the property is in good condition and releases Gradex so they can close the project.
Commissioner Jeff Wolfe made a motion to approve the property release.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.
6. Two Change Orders for project Whitestown Bypass
 - Change Order #8 is in the amount of \$25,905.99 for the reconstruction of the trail that crossed the right of way.Commissioner Donnie Lawson made a motion to approve Change Order #8.
Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.
 - Change Order #10 in the amount of 12,387.44 for modifications to the storm sewer to avoid conflict with a large gas pipeline.Commissioner Donnie Lawson made a motion to approve Change Order #10.
Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.
7. Indiana LTAP will be performing a bridge sealing and cleaning training on Bridge 108 County Road 500 W over Wolf Creek on July 11th. The training will require County Road 500 W between State Road 32 and County Road 50 S to be closed after morning rush hour.

8. Calumet did not complete the 2017-07 Resurfacing project before the required June 1st completion date, nor did they complete the punch list within the 5-day requirement. Liquidated damages will be assessed as a part of the final closeout change order.
9. Inform the public of a new program that will be on the website for the Paint the Plow Program.

In the matter of Public Comments:

Michael Nielsen, the Sheriff, wanted to publicly thank the Commissioners, Mike Miller and Kevin Fields for working with the Sheriff's Department on their secured floor area project. It was budgeted for this year to replace the tile that had started to come up in high traffic areas and create some hazards. Most of the tiling has been removed. The concrete was stained with epoxy was laid on top of it.

In the Matter of Document Signing:

1. A Key Request Form for
 - David Hinkle in the Maintenance Department
 - Christina Pace in the Prosecutor's Office

Commissioner Jeff Wolfe made a motion to approve the Key Request forms.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Affidavit for Payment to USI Consultants in the amount of \$3,825 for Bridge 202 rehabilitation design from the 2014 COIT Bond.

Commissioner Jeff Wolfe made a motion to approve the Affidavit for Payment.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Affidavit for Payment to USI Consultants in the amount of \$5,325 for Bridge 202 rehabilitation design from the 2014 COIT Bond.

Commissioner Jeff Wolfe made a motion to approve the Affidavit for Payment.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

4. Affidavit for Payment to USI Consultants in the amount of \$3,178 for Bridge 202 rehabilitation design v from the 2014 COIT Bond.

Commissioner Jeff Wolfe made a motion to approve the Affidavit for Payment.
Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See (Appendix #2)

Commissioner Donnie Lawson made a motion to approve claims as submitted.
Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

- Quitclaim Deed received from James J. and Marilyn Irby for the Boone County Bridge 72 Project.

Commissioner Jeff Wolfe made a motion to accept the Quitclaim Deed.
Commissioner Donnie Lawson second the motion. Motion carried 3-0.

With no further business, Commissioner Donnie Lawson made a motion to adjourn at 9:42 am.
Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.